

STALMINE-WITH-STAYNALL PARISH COUNCIL

Minutes of the ordinary meeting of the Parish Council held on Tuesday 12th September 2023 at 7.00pm in the Village Hall Stalmine

Present: Cllr Phil Orme (Chair), Cllr John Bell-Fairclough (Vice Chair), Cllr Paul Franks (planning Ambassador) Cllr Craig Finch

In attendance: Debbie Smith Clerk

72 Apologies for absence

Cllr Rob Drobny

73 Declaration of interests and dispensations

Nil

74 Minutes of the last meeting

Councillors **resolved** to approve as a correct record the minutes of the Ordinary Parish Council meeting, held on 11th July 2023.

75 Public participation

Nil

76 Planning

Application Number: 23/00608/FUL

Proposal: Retrospective application for the extension to existing cafe building and provision of temporary car park to rear

Location: Clear View 19 Brick House Lane Hambleton Poulton-Le-Fylde Lancashire

It was resolved that the council would not object to the application. The council welcomed the suggested reduction in traffic, but noted that they would not want the public access condition removed, and would like it to stay in place.

Application Number: 23/00611/FUL

Proposal: Change of use of stable block to provide holiday let accommodation (C3) with first floor extension, balconies, two storey front extension, external staircase and other alterations

Location: Cobblestone Barn Staynall Lane Hambleton Poulton-Le-Fylde Lancashire

It was resolved that the council would not object to the application. The council noted that they would like to see Wyre Borough place conditions on how the let is used (timings/noise etc) to promote being 'good neighbour's'.

Application Number: 23/00653/FUL

Proposal: Change of use of existing garage to provide ancillary accommodation.

Location: Ash Dene Brick House Lane Hambleton Poulton-Le-Fylde Lancashire

It was resolved that the council would object to the application, due to increased traffic on Brickhouse Lane.

Application Number: 23/00598/FUL

Proposal: Proposed Change of use from existing outbuilding (Building B) from ancillary residential accommodation (storage and a gym) to ancillary residential accommodation and commercial dog kennels to house up to 8 dogs (resubmission of application 23/00295/FUL)

Location: The Willows Highgate Lane Stalmine-with-staynall Poulton-Le-Fylde Lancashire

It was resolved that the council have no objections to the application, no further comments were made.

Application Number: 23/00627/FUL

Proposal: Construction of new driveway and vehicular access with dropped kerb onto Smithy Lane

Location: 1 Sarahs Fold Stalmine-with-staynall Poulton-Le-Fylde Lancashire FY6 0LZ

It was resolved the council would not object to the application, no further comments were made.

Application Number: 23/00802/AGR

Proposal: Prior notification to create a concrete a yard area to the south of the agricultural buildings and create two new field tracks

Location: Bankfield Farm Moss Side Lane Stalmine-with-staynall Poulton-Le- Fylde Lancashire

It was resolved the council would not object to the application, no further comments were made.

Application Number: 23/00771/FUL

Proposal: Retrospective permission for change of use of agricultural building to single dwelling (C3), detached garage and change of use of land to domestic use

Location: Barn at Dansons Farm Staynall Lane Hambleton Lancashire FY6 9DT

It was resolved the council would object to the application, under planning is not in keeping with what English Heritage have recommended.

Application Number: 23/00671/FUL

Proposal: Retrospective application for the retention of hardstanding and service points, in association with existing licenced caravan site.

Location: Pointer Farm Moss Side Lane Stalmine-with-staynall Poulton-Le-Fylde Lancashire

It was resolved the council would not object to the application. The council have no issues with the application as it will improve safety, and it is in line with the original planning.

Application Number: 23/00775/FUL

Proposal: Erection of new stable block and creation of sand paddock for private use

Location: Land West of Highgate Lane Stalmine-with-staynall Lancashire

It was resolved the council would not object to the application, with the proviso that it remains for private use so not to increase the traffic on the public highways.

Application Number: 23/00818/FUL

Proposal: Erection of stable block for private use, and creation of access track with parking area

Location: Field East of Caravan Park Wardleys Lane Hambleton Poulton-le-fylde Lancashire

It was resolved the council would not object to the application, with the proviso that it remains for private use so not to increase the traffic on the public highways.

Application Number: 23/00746/FUL

Proposal: Change of use from agricultural land for the erection of a private stable, sand paddock and new access track with parking area

Location: Land Off New Road Stalmine-with-staynall Lancashire

It was resolved the council would not object to the application, with the proviso that it remains for private use so not to increase the traffic on the public highways.

Location: Stables at The Bays Field New Road Stalmine-With-Staynall Lancashire

Proposal: Change of use of land to allow the siting of a holiday chalet

Application Number: 22/00287/FUL

Appeal Reference: APP/U2370/W/23/3320984

The council resolved to maintain previous thoughts and motions of the original comments from the Parish Council.

76 Finance

Councillors **resolved:**

a) To note receipts in August 1 st Qrt VAT return	£2,010.74
To note receipts in September	Nil

b) It was resolved that the following payments be approved:

July payments made in August under clerk's delegations	
August payroll	£1,113.32
Lengths man expenses (petrol & August millage)	£36.20
MS Garden Maintenance Invoice # 0055	£420.00
MS Garden Maintenance expenses for August	£13.54
Wyre Building Supplies Invoice # SI0388183	£47.75

c) To note the following payments by direct debit:

Easy Websites (monthly hosting fee)	£39.60
Unity Trust Bank - Service Tariff	£18.00

- c) The Statement of Account was provided; Bank Statements were available at the meeting. It was **resolved** to accept the documents as a true reflection of the Council position and were signed by the Chairman. The statement of account for June was amended due to another out-going payment of £35.00 which showed a balance of £72,049.64. The statement of account for July showed a balance of £68,631.29. The statement of account for August showed a balance of £66,352.34
- d) Councillors reviewed expenditure for June, July and September 2023 and **resolved** that it was in order. Councillors also approved the Q2 budget monitoring statement as being representative of the expenditure within the cash book

77 Policy documentsCouncillors **resolved** to approve:**a) Audit Documents**

- (i) The adoption of a review of effectiveness of the system of internal audit.

b) Data Protection Policies and Documents

- (i) The adoption of Data Protection Policy with amendments made to contact details.
- (ii) The adoption of Data Audit Schedule with amendments made to the number of staff and councillors, and the precept.
- (iii) The adoption of Document Retention & Disposal Policy.
- (iv) The adoption of SWS Document Retention – Appendix A list of Documents for Disposal or Retention.
- (v) The adoption of SwS Privacy Notice with amendments made to contact details.
- (vi) The adoption of SwS New Councillor Contact Privacy Notice with amendments to contact details.
- (vii) The adoption of SwS Management of Transferable Data Policy.
- (viii) The adoption of SwS Press, Social - Media and Electronic Communication Policy.
- (ix) The adoption of SwS Privacy Notice – Email contact.
- (x) The re-adoption of SwS Privacy Notice – staff and role holders, amendments made to contact details.

c) Employment Policies and Documents

- (i) The adoption of Grievance Policy.
- (ii) The adoption of Disciplinary Policy.
- (iii) The adoption of Whistle Blowing Policy.
- (iv) The adoption of Dignity at Work Policy.
- (v) The adoption Training and Development Policy.
- (vi) The adoption of Bullying and Harassment Policy.
- (vii) The adoption of RIDDOR Health and Safety Guidance.
- (viii) The adoption of Violence at Work Policy.
- (ix) The adoption of Incident Report Form.
- (x) The adoption of Lone Worker Policy.
- (xi) The adoption of the Clerks Risk Assessment.
- (xii) The adoption of the Lengths/Plants Man Risk Assessment. The document was signed at the meeting by the clerk and the Chair Man.
- (xiii) The adoption of Accident/Incident Report Form
- (xiv) The adoption of the Employed Lengths man Contract with amendments made to rate of pay, how salary is paid, the addition of the Length Mans millage policy, and the updated information on pensions. Two copies of this document were signed at the meeting by the Chair Man.
- (xv) The adoption of Equality and Diversity Policy.

d) Other Policies and Documents

- (i) The adoption of Complaints Procedure with the addition to the importance of complaints.
- (ii) The adoption of Freedom of Information Publication Scheme with amendments made to contact details.
- (iii) The adoption of the Investment Strategy.
- (iv) The adoption of the Community Engagement Strategy with additions to the aims and the communication of the council.

78 Projects for 2024/25

It was **resolved** that after discussing project ideas brought forward by the council, that the clerk would email councillors a summary of the ideas discussed. Council members will each research one project, and obtain a draft financial break down of costs, which will be brought to October's meeting.

79 Audit for year end 2023

Councillors **resolved** to approve and accept the annual return and certificate and that the relevant notices had been placed on the noticeboards and uploaded on to the website by the clerk on 3rd August 2023, and had been displayed for 35 days.

80 Contracted Plants Man's Annual Contract Review

Councillors **resolved** to approve amendments discussed, to the contracted Plants Man's Annual Contract. It was also noted that the clerk would meet with the Plants Man before the next meeting so he may approve and sign the amended contract.

ITEMS FOR INFORMATION ONLY

81 Reports from outside bodies

Cllr Phil Orme reported that although Stalmine-with-Staynall did not win the Best Kept Village, the Parish Council's entry for Industrial and Commercial Premises won.

Cllr Phil Orme informed the council Saturday 4th November the LCC conference will take place in the morning, and in the afternoon, it is the LALC AGM meeting. It was discussed and agreed which council members would attend.

Cllr Phil Orme also noted that the Wyre Flood Forum would be meeting at the Civic Centre on Thursday 14th September, and the LALC Wyre Area Committee meeting would be taking place at the end of October.

82 Clerks Report

Stalmine Wood Signs

I have emailed Antony about the installation of the signage and I am awaiting his reply. They have not been installed yet due to illness, and more errors that he has spotted and corrected on the signage prints.

Virgin Bank

I have tried calling the bank, and they will not release any information to me over the phone over the up-date of the mandate. I have sent a stern email to the bank requesting an update as it has been 12 weeks since I have any communication from them. It may mean if I do not hear anything from the bank soon, that I will go into the Blackpool branch to speak to someone face to face.

Grant for the Barrier at Hall Gate Car Park

I have been emailing the PCC Funding, and sending them across the relevant information they require, such as the accounts for the previous last two years, I am still awaiting their decision on the funding.

Signage for speed limit change on Carr Lane

I have received confirmation from the LCC, that they will send out an inspector to access the area on Carr Lane in regards to having proper signage displayed for motorists where the recent extended 30 speed limit section is located.

Stalmine Play Ground Area

After the August inspections, there has been a repair of the wood fencing that surrounds the bark of the zip wire, and the removal of graffiti on the climbing play equipment.

83 Wyre councillor report

Nil

84 Questions to councillors

Cllr Paul Franks informed the council he would be moving to another local village, and would that affect his position on the council. Cllr Phil Orme informed him it would not, as two other members live in the same area.

85 Date and time of next meeting

The next meeting in the month is the second Tuesday 10th October 2023 starting at 7pm

Councillors are asked to raise matters to be included on the agenda for the next meeting of the Parish Council either at the meeting or by notifying the clerk at least 10 days prior to the next meeting, with a summary of the reason for raising the matter.

The chair closed the meeting