

STALMINE-WITH-STAYNALL PARISH COUNCIL

2 November 2020

Dear Councillor

You are hereby summoned to attend the November meeting of Stalmine-with-Staynall Parish Council on Tuesday 10 November at **7.00pm** via Zoom video conference. Joining instructions will be sent out under separate cover.



Alison May
Clerk to the Council

A G E N D A

1 Apologies for absence

2 Declaration of interests and dispensations

To receive disclosures of pecuniary and non-pecuniary interests and to consider any requests from councillors for dispensations on matters to be considered at the meeting.

3 Minutes of the last meeting

Councillors are asked to approve as a correct record the minutes of the meeting held on: 13 October 2020 (**enclosed**).

4 Public participation

When dealing with public participation there is no obligation to respond immediately to comments made. Members of the public are reminded that only items on the agenda should be raised at the meeting. Any other items should be raised outside the meeting either with a councillor or with the clerk. The Chairman will ask councillors to agree to adjourn the meeting to allow non-councillors to speak and will reconvene the meeting on the conclusion of public participation.

5 Planning

Application Number: 20/00993/FUL

Proposal: Single storey side extension

Location: Damson Cottage, Back Lane, Stalmine, Poulton-Le-Fylde, Lancashire

Application Number: 20/01026/FUL

Proposal: Change of use of land for the siting of two holiday chalets (re-submission 20/00369/FUL)

Location: Field west of New Road Wardleys Lane Stalmine Poulton FY6 9DX

6 Finance

Councillors are asked:

a) To note that the VAT refund of 1314.77 was received in September.

b) To approve the following payments:

Via Zoom conference – November

	Chqs	
October Payroll.....	00049,00050, 00052	£1005.27
Clerk's September expenses (on behalf of council).....	00051	£290.74
Lengthsman's September expenses (SLN on behalf of council).....	00053	£24.20
Plantsman (MS) Oct invoice.....	00054	£262.20
Wyre Building Supplies Ltd (Inv.0257132;0261525 0261975).....	00055	£41.90
Stalmine Village Hall (Inv. 4 Oct).....	00056	£120.00

c) To note the following payments by direct debit:

Easy Websites (monthly hosting fee) October £42.00

d) To note the statement of accounts for month ending 31 October 2020 could not be completed as the bank statement had not been received

e) To consider and approve the Q2 review of expenditure and budget monitoring statement (**enclosed**).

7 Draft budget for 2021/22

A first draft of the budget for next year is (**enclosed**). There are still a number of unknowns and variables and the clerk will take councillors through the budget in some detail if required. Councillors will be asked to provide guidance to the clerk on the various items of expenditure so that the budget can be finalised at the January meeting.

8 Woodland signage

This item was postponed from October to allow investigation into alternative suppliers and possible costings to be obtained. Cllr Wilson has been working with a neighbour on the detail of the woodland walk drawings and will provide councillors with an update on progress. Councillors are asked **to consider** how they wish to proceed.

9 Woodland survey

The report commissioned from Wyre Council into the health of the trees in Stalmine wood has now been published (**enclosed**). Once again recommendations have been made prioritising works that need to be done along with ideas for the future management of the wood. The survey was undertaken on 26 September, since then significant works have been carried out and further works are planned. Councillors are asked to consider the results of the survey and **decide** how best to implement the recommendations.

10 Request for Assistance

A request has been received from the CPR Group - a not for profit CIC that works solely to support Northwest Ambulance Service (NWAS) in its efforts to encourage more young people to learn how to save a life in an emergency.

The group is seeking the council's support in funding a new initiative within secondary and primary schools in the parish that will help to reduce the amount of lives lost through cardiac arrest. It is hoping to donate a Northwest Ambulance Service "How To Save A Life" billboard into every high school and every primary school. In addition, for every secondary school that receives a billboard, the group would like to donate 100 "Lifesaver Keyrings" to year 7 pupils every year. Pupils can then encourage lots of friends and family members to also learn how to save a life. The QR code on the keyring, once scanned, will download the NWAS life-saving video direct to the device.

ITEMS FOR INFORMATION ONLY

11 Reports from outside bodies/councils

An opportunity for external group representatives to update the council on recent events.

12 Clerk's report (enclosed)

13 Questions for councillors

An opportunity for councillors to ask another councillor a question.

14 Items for next agenda

Councillors are asked to raise matters to be included on the agenda for the next meeting of the Parish Council either at the meeting or by notifying the clerk at least 10 days prior to the next meeting (**Friday 27 November at the latest**), with a summary of the reason for raising the matter.

15 Date and time of next meeting

The next meeting of the Parish Council will be on **Tuesday 8 December 2020** at 7.00pm via Zoom.