

## STALMINE-WITH-STAYNALL PARISH COUNCIL

### Minutes of the meeting of the Parish Council held on Tuesday 14 June 2022 at 7.00pm in the Village Hall, Stalmine

**Present:** Cllr P Orme (chair) Cllr L Bowen, Cllr J Bell-Fairclough, Cllr P Franks, Cllr T Johnson.

**In attendance:** Alison May, locum clerk. 1 member of the public.

#### 19 Apologies for absence

None

#### 20 Declaration of interests and dispensations

Cllr Johnson – TU officer.

#### 21 Minutes of the last meeting

Councillors **resolved** to approve as a correct record the minutes as presented of the meeting held on 10 May 2022.

#### 22 Public participation

The member of the public indicated that they didn't wish to speak therefore the council moved to item 5 on the agenda.

#### 23 Planning

Councillors **noted** that planning application 22/00400/FUL had been circulated for comment outside the meeting. The consensus was that the provision of new vehicular access at the proposed location would not be appropriate given that there have already been fatalities at this location and nearby. There were no issues with the proposed extension.

#### 24 Finance

Councillors **resolved**:

**a) To note** the following receipts in May:

£Nil

**b) To approve** the following payments

	Chqs	
May payroll	00218,00219, 00220	£928.80
Lengthsman's May expenses (SLN on behalf of council)	000221	£34.21
Mr M Stansfield, plantsman (Inv.0004)	000222	£388.45
Wyre Building Supplies (Inv.332666)	000223	£42.35
C&C supplies Collinson Ltd (IN664162)	000224	£19.13
Mrs Y Walton (Internal Audit)	000225	£150.00
Mr K Jenkinson (2x Xmas lights)	000226	£90.00

**c) To note** the following payments by direct debit:

Easy Websites (monthly hosting fee) June	£33.60
ID Mobile (May)	£ 6.00
ICO (annual)	£35.00

The statement of account for May showed a balance of £ 67,771.01.

## **25 Annual Governance and Accountability Return 2021/22**

**a)** Councillors **noted** the remaining balance for year-end was £33113.58.

## **b) 2021/22 Budget Outturn and Annual Governance and Accountability Return**

Councillors have been provided with copies of the detailed budget outturn. Councillors are asked **to consider** each part of the documentation and take action as indicated below once the internal audit has been completed:

Councillors noted that the internal audit was carried out in June 2022, and that a copy of the auditor's report will be circulated at the July meeting for comment.

Councillors **resolved** to approve:

- i) Section 1 – Annual Governance Statement 2021/2022.
- ii) Section 2 – Accounting Statements 2021/2022.

Section 2 had been prepared and signed by the Responsible Financial Officer (RFO/clerk) as confirmation that the accounts had been prepared on a receipts and payments basis.

## **26 Parish and town council charter 2022 – 2024**

**Resolved:** to adopt the charter and for a list of comments/queries prepared by the clerk to be passed to Cllr Orme for him to take back to the joint working group.

## **27 Street lighting column attachments**

Councillors **noted** Lancashire County Council's position regarding attaching items to lighting columns.

## **28 Grant applications**

Councillors **noted** that no applications were received by the 25 May deadline. The clerk was asked to put a further item in the Over Wyre Focus magazine advising of the next closing date being 25 October. Councillors also decided that they would ask for more Focus magazines in the shop and at the church.

## **ITEMS FOR INFORMATION ONLY**

### **29 Reports from outside bodies**

Cllr Orme reported that he would be attending the next flood forum on 16 June.

### **30 Clerk's report**

The clerk would be purchasing drought resistance plants for the beds and planters.

### **31 Wyre councillor report**

None.

### **32 Questions to councillors**

The new councillors asked when training would be available. The clerk will advise them when the next course is advertised.

### **33 Exclusion of the press and public**

Pursuant to Section 1(2) and 1(3) of the Public Bodies (Admission to Meetings) Act 1960, the council resolved to exclude the press and public to discuss an employment matter.

**Resolved:** not to appoint any of the applicants for the post of clerk to the council.

At the closure of business the council resolved to re-open the meeting to the press and public.

### **34 Date and time of next meeting**

Councillors were asked to raise matters to be included on the agenda for the next meeting of the Parish Council either at the meeting or by notifying the clerk at least 10 days prior to the next meeting (**Friday 1 July at the latest**), with a summary of the reason for raising the matter.

The next meeting of the Parish Council is proposed for **Tuesday 12 July 2022** at 7.00pm.

There being no further business the council closed the meeting at 9.10pm.