

## STALMINE-WITH-STAYNALL PARISH COUNCIL

### Minutes of the meeting of the Parish Council held on Tuesday 14 January 2020 at 7.00pm at the Village Hall, Stalmine

The meeting was preceded by a presentation on establishing a flood action group given by Paul Bond from the Environment Agency and Paul Long, senior engineer at Wyre Council.

**Present:** Cllrs T Williams (Chairman), D Booth, S Pelham, J Wilson, F Cardwell.

**In attendance:** Alison May, clerk to the council, Cllr Julie Robinson and three members of the public.

#### 134(1) Apologies for absence

A Haydock,

#### 135(2) Declaration of interests and dispensations

None.

#### 136(3) Minutes of the last meeting

Councillors **resolved** to approve as a correct record the minutes of the meeting held on 9 December 2019.

#### 137(4) Public participation

No members of the public wished to speak.

#### 138(5) Planning

**Application Number:** 19/01241/FUL

**Proposal:** Conversion of barn to holiday accommodation

**Location:** Grange Farm Barn, Grange Lane, Stalmine-With-Staynall, Poulton-le-Fylde, Lancashire.

**Resolved:** that the council has no objections to the proposal.

#### Application Number: 19/01276/FUL

**Proposal:** Variation of conditions 04 and 05 on application 17/01164/FUL to amend the parking and use of the garage

**Location:** Trays Cottage, Carr End Lane, Stalmine-With-Staynall, Poulton-Le-Fylde Lancashire

**Resolved:** that the council has no objections to the proposal.

#### 139(6) Finance

Councillors **resolved:**

a) <b>To note</b> no receipts in December.	
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<b>b) To approve</b> the following payments:	Cheque	
Payroll	1647, 1648, 1650	873.31
Clerk's expenses (on behalf of council)	1649	23.40
Lengthsman's expenses (SLN on behalf of council)	1651	9.00
Stalmine Village Hall	1652	120.00
Wyre Council (Inv. 1111094216)	001646	15.00

<b>c) To note</b> the following payments by direct debit:	
Easy Websites (monthly hosting fee)	39.60

<b>d) To note</b> the statement of accounts for month ending 31 December 2019 Current account £26893.66 Reserve account £1.17 General reserve account £0.11	
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<b>e) To review and approve</b> the Q3 budget monitoring statement and supporting documents as being an accurate record of the Q3 finances.	
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#### **140(7) Uncashed cheques**

**Resolved:** that cheques 001594, 01595 and 001599 be written off as they have remained uncashed for more than six months.

#### **141(8) Grass cutting**

**Resolved:** That the verges would be cut only as per wildflower meadow guidelines. The clerk to make inquiries as to the number of cuts required, the type of seed to plant, obtain LCC advice in sight lines and to liaise with the clerk at Hambleton for a joined-up approach. Cllr Wilson to make inquiries at Myerscough re best practice.

#### **142(9) Woodland signage**

Cllr Pelham provided images of bird boxes that were being donated for the children to paint prior to being put up in the wood.

**Resolved:** to adjourn this item to the next meeting.

#### **143(10) Budget 2020/21**

The revised budget and a paper explaining the changes made and their effect on the precept were discussed.

**Resolved** to approve version 2 of the draft budget and that the precept be set at £31,220.

#### **144(11) Policies and procedures**

##### **i) Operation London Bridge**

**Resolved:** to adopt the protocol. The chairman will read the proclamation to residents. The chosen location is the church (subject to agreement – Cllr Pelham to inquire), the clerk to be given delegated authority to purchase items as required, the tree to be planted in the wood.

##### **ii) Review of Community Engagement Strategy**

**Resolved:** to re-adopt the community engagement strategy without change.

**iii) Revised disciplinary and grievance policies**

**Resolved:** to adopt the disciplinary policy and the grievance policy as presented. Councillors also noted that para 28 of the paper references templates available from ACAS that can be tailored to the council's own circumstances.

**145(12) Buckingham Palace garden party 2020**

**Resolved:** to put Cllr Terry Williams's name forward to attend this year's garden party and for him to be accompanied by his wife.

**146(13) Environment proposal – hedgehogs**

**Resolved:** that the council wishes to take part in the project proposed by Bickerstaffe Parish Council to help and protect hedgehogs and to take part in the Award Scheme.

**ITEMS FOR INFORMATION ONLY**

**147(14) Reports from outside bodies/councils**

None.

**148(15) Clerk's report (enclosed).**

**Road closures**

Lancashire County Council will close Grange Lane, Stalmine with Staynall on 22.01.20 until 24.01.20 for works to replace a BT pole.

Lancashire County Council will close Wardleys Lane, Stalmine with Staynall on 24.02.20 until 03.03.20 for cable installation works in the carriageway by Gallagher Ltd on behalf of ENW.

**Banking**

RBS has now confirmed that it does not hold the ID documentation for the new signatories even though this was presented, authorized and sent to them by Nat West in Cleveleys. RBS states that it cannot take further action until councillors attend in person with their documentation again. It is proposed that forms are completed to remove signatories, but not to add additional signatories. This could then be done when the bank account transfers to the new bank which hopefully offers a better service.

**Training**

LALC's training session is shown below – councillors are asked to let the clerk know if there are any courses they are interested in attending.

**Workshops for 2020**

February 6	Finance
March 5	Chairmanship
April 2	Certificate in Local Council Administration (Session 1)
May 14	Planning
June 18	Effective Meetings
June 13	New Councillors and Clerks - Module 1
June 27	New Councillors and Clerks - Module 2
September	Community Engagement
October 8	Chairmanship
October 22	Finance

### **Public footpaths**

At the last meeting councillors agreed to provide details of problem footpaths to the clerk for collation and copying to the county councillor. Some of this information is still outstanding.

### **149(16) Date and time of next meeting**

Councillors were asked to raise matters to be included on the agenda for the next meeting of the Parish Council either at this meeting or by notifying the clerk at least 10 days prior to the next meeting (**Friday 31 January 2020**). A summary of the reason for raising the matter to be provided.

The next meeting of the Parish Council will be on **Tuesday 11 February 2020** at 7.00pm.

There being no other business, the chairman closed the meeting at 10.00pm.