

# STALMINE-WITH-STAYNALL PARISH COUNCIL

7 September 2021

Dear Councillor

You are hereby summoned to attend the September meeting of Stalmine-with-Staynall Parish Council on Tuesday 14 September at **7.00pm** at the Village Hall, Stalmine.



**Alison May**  
**Clerk to the Council**

## A G E N D A

### **1 Apologies for absence**

Cllr Booth

### **2 Declaration of interests and dispensations**

To receive disclosures of pecuniary and non-pecuniary interests and to consider any requests from councillors for dispensations on matters to be considered at the meeting.

### **3 Minutes of the last meeting**

Councillors are asked to approve as a correct record the minutes of the meeting held on 20 July 2021 (**enclosed**).

### **4 Public participation**

When dealing with public participation there is no obligation to respond immediately to comments made. Members of the public are reminded that only items on the agenda should be raised at the meeting. Any other items should be raised outside the meeting either with a councillor or with the clerk. The Chairman will ask councillors to agree to adjourn the meeting to allow non-councillors to speak and will reconvene the meeting on the conclusion of public participation.

### **5 Planning**

**Application Number: 21/00981/FULMAJ**

**Proposal:** Hybrid planning application for two 80-bed care homes with landscaping and associated works (full application), and up to 50 dwellings with access (outline application) (resubmission of 20/01175/FULMAJ)

**Location:** Land off Stricklands Lane Stalmine Lancashire

**Application Number: 21/01003/FUL**

**Proposal:** Change of use of land and erection of stable block to be used for private equestrian purposes

**Location:** Field to the west of New Road Hambleton Poulton-le-Fylde Lancashire

**Application Number: 21/01031/FUL**

**Proposal:** Demolition of existing agricultural buildings and the erection of 4 no. dwellings (resubmission of application reference: 20/01238/FUL)

**Location:** Grange Farm Barn, Grange Lane, Stalmine FY6 0JQ

**Application Number: 21/01066/COUQ**

**Proposal:** Prior approval for proposed change of use of agricultural building to one dwellinghouse under Class Q of the GDPO

**Location:** Barn at Dansons Farm, Staynall Lane, Hambleton Lancashire FY6 9DT

**6 Finance**

**Councillors are asked:**

**a) To note** the following receipts: £Nil

**b) To approve** the following payments

Chqs

July payments made in August under clerk's delegations – see attached sheet

August Payroll	00140,00141,00143	£1154.75
Clerk's August expenses (on behalf of council)	00142	£24.30
Lengthsman's August expenses (SLN on behalf of council)	00144	£36.71
Plantsman (MS) August contract	00145	£187.20
Wyre Building Supplies (inv.SI0300923)	00146	£3.00
Preesall Auto Discount (inv.1055)	00147	£11.98
Wyre Council play area inspection 2020 and 2021 (inv.1111097639)	00148	£2400.00

**c) To note** the following payments by direct debit:

Easy Websites (monthly hosting fee) August	£42.00
ID Mobile (inv.70066318)	£6.00

**d) To note** the statement of accounts for month ending 31 August 2021 £ £59,726.34

**e) To approve the budget monitoring report quarter**

**Budget monitoring report – quarter 1**

The Q1 budget monitoring report is **enclosed**. Councillors are asked to note that all budget heads are in line with budgeted expenditure for this quarter.

The insurance/audit etc budget head appears disproportionate but this is because the majority of spending against this budget head is committed in the early part of the year.

Councillors are asked **to review** expenditure for April, May and June 2021 and to consider and approve the Q1 budget monitoring statement.

## **7 LALC AGM**

The 77th annual general meeting will be held on Saturday 20 November 2021 at 10am via Zoom.

The council is invited to send one voting representative (which may be the clerk) and may send additional non-voting representatives. Councillors are asked to determine who the voting representative should be and whether any non-voting representatives will attend. Councillors are also asked whether they wish the council to submit any resolutions for discussion and decision by delegates (each requires a proposer and seconder).

## **8 Audit for year ended 31 March 2021**

PKF Littlejohn LLP has now concluded the audit and has stated that the annual return including the external auditor report and certificate (**enclosed**) should be presented to the council for acceptance and approval. There is also a requirement for the annual return and Notice of Conclusion of Audit to be displayed "in a conspicuous place" for at least 14 days before 30 September 2021. Councillors are asked **to approve and accept** the annual return and certificate and **to note** the comment stating:

'Information received from the smaller authority indicates £266 of cancelled cheques have been included as income in Section 2, Box 3 of the prior year. These items should have been netted off from the relevant expenditure rather than shown as income. Box 3 for the prior year should therefore read £765, with a corresponding total reduction of £266 in Box 6.'

## **9 Projects for 2022/23**

The draft budget for 2022/23 will be considered at the November meeting and the costs of projects that councillors might wish to undertake need to be calculated by the end of October at the latest. Councillors are therefore asked **to put forward** ideas for projects to be funded from next year's budget. Ideas can be raised up to and including the October meeting.

## **10 Sponsorship request**

A request has been received from the Seven Stars Charity Committee asking if the council will consider making a donation to its collection for Brian House and Trinity Hospice. Councillors are asked **to determine** how they wish to proceed.

## **11 Surface water concerns**

Following the recent incident where it was discovered that surface water is being contaminated by sewerage from a housing development Cllr Williams would like to ask councillors to discuss the wider issue of surface water contamination in the village and what action, if any, Stalmine Council can take.

## **12 Woodland signage**

Cllr Wilson will provide councillors with a copy of the proposed woodland signage. Councillors are asked to consider the document and recommend changes or acceptance of the artwork in readiness for it to be converted into a sign as per February's resolution.

## **13 Woodland works**

Councillors were provided with details of quotations requested and received for the woodland works in August (**enclosed**). As one company was unable to quote it was suggested that an additional quotation be sought. This has been done and a response is awaited. Councillors are asked **to determine** how they wish to proceed.

#### **14 Policy documents**

The council's data audit documentation was last updated in 2018. Electronic copies of the documentation have been provided. Councillors are asked to consider the paperwork and **to determine** whether they wish to make any changes or to readopt the documents.

#### **ITEMS FOR INFORMATION ONLY**

#### **15 Reports from outside bodies/councils**

An opportunity for external group representatives to update the council on recent events.

#### **16 Clerk's report (enclosed)**

#### **17 Questions for councillors**

An opportunity for councillors to ask another councillor a question.

#### **18 Date and time of next meeting**

Councillors are asked to raise matters to be included on the agenda for the next meeting of the Parish Council either at the meeting or by notifying the clerk at least 10 days prior to the next meeting (**Friday 1 October at the latest**), with a summary of the reason for raising the matter.

The next meeting of the Parish Council will be on **Tuesday 12 October 2021** at 7.00pm.